



Safeguarding Governor Role

General duties

- Maintain strategic oversight to ensure that appropriate systems and procedures are in place to cover all aspects of safeguarding responsibilities and requirements and that all statutory responsibilities are met.
- Champion safeguarding and child protection issues within the school.
- Ensure all other members of the **governing board** develop their understanding of the board's child protection and safeguarding responsibilities.
- Liaise with the **clerk to governors** to ensure that safeguarding is a standard agenda item for every **governing board** meeting.

Compliance with safeguarding guidance

- Maintain an awareness and understanding of the most up-to-date versions of 'Keeping children safe in education' (KCSIE) and 'Working Together to Safeguard Children'.
- Maintain an up-to-date knowledge of local and national developments in safeguarding provision and compliance requirements, including details of the local safeguarding partner arrangements.
- Monitor how the school contributes to multi-agency working to safeguard children.
- Ensure all **governors** have read the most up-to-date version of KCSIE in full and understand their safeguarding responsibilities.
- Ensure all staff working directly with children have read at least Part one of the most up-to-date version of KCSIE and understand their safeguarding responsibilities.
- Ensure all staff not working directly with children have read at least Annex A or Part one of the most up-to-date version of KCSIE and understand their safeguarding responsibilities.
- Ensure safeguarding-related policies are compliant with government guidance, kept up-to-date, reviewed as per the review schedule, and published on the school website where required or recommended.
- Ensure that all recruitment of staff and volunteers is undertaken in line with safer recruitment processes, including obtaining and checking references.
- Ensure that an enhanced DBS check is carried out for all members of the governing board, including a section 128 check. **[A section 128 check is a requirement for**

academy trustees and is strongly recommended for governors of maintained schools.]

- Ensure that appropriate safeguarding training, including online safety training, for all staff, volunteers and **governors** is provided during induction and updated on an annual basis, and that this training complies with the law and statutory guidance.
- Ensure that where school facilities are hired by external organisations or individuals, appropriate arrangements are in place to keep children safe.

Working with the DSL

- Ensure that the school has appointed a **DSL** who is a member of the **SLT**.
- Ensure the **DSL** receives the time, funding, training, resources and support needed to carry out the role effectively.
- Ensure that there is an up-to-date job description in place for the **DSL** and, if appointed, any **deputy DSLs**.
- Make certain that any **deputy DSLs** are trained to the same standards as the **DSL**.
- Ensure that, as a minimum, the **DSL** undertakes an annual safeguarding audit, and review and monitor the outcomes and actions taken following this audit.
- Invite the **DSL** to report to **governors** following completion of the safeguarding audit to identify any actions required and advise on the next steps.
- Ensure that, as a minimum, the **DSL** provides the **governing board** with an annual report on the implementation of the school's safeguarding policies and procedures.
- In discussion with the **DSL**, monitor the implementation of the school's safeguarding policies and procedures and consider the outcomes of the school's evaluation of this provision.

Monitoring

- Visit the school on a **termly** basis to observe safeguarding practice in action.
- Ensure there is an up-to-date single central record (SCR) covering all staff, and that individuals' details are removed once they no longer work at the school.
- Monitor the school's risk assessment procedures to ensure that safeguarding risks are appropriately identified and all risks to pupils are addressed, e.g. radicalisation and child criminal exploitation (CCE).
- Oversee school policy to ensure the **DSL** leads early help support for pupils.
- Review the procedures for monitoring the safety of pupils placed with an alternative provider and pupils in homestay exchanges.
- Monitor the procedures in place for dealing with allegations of abuse and low-level concerns raised against staff, including supply staff, volunteers and contractors.

Communication

- Ensure the school communicates a culture of 'it could happen here' in relation to safeguarding issues.
- Ensure that a robust system is implemented to make certain all staff keep accurate records of all safeguarding-related concerns and activity.
- Ensure all staff are made aware of their responsibilities to safeguard pupils.
- Ensure the school has clear lines of communication and works in partnership with parents and any relevant external agencies.
- Monitor any processes used to make sure all relevant parties have up-to-date information about pupils.
- Ensure that information is only shared on a need-to-know basis and monitor systems to ensure the confidentiality of pupils and their families is secured.
- Ensure that pupils and parents are regularly surveyed to investigate their perspective on safeguarding at the school.
- Ensure that all staff understand that in all cases where they are unsure about concerns they have, they must always speak to the **DSL** or **deputy DSL**.
- Ensure that all staff are aware of the process to follow when a pupil confides that they are being abused, exploited or neglected and understand that they should only involve those who need to be involved.
- Ensure that when recruiting, the school's shortlisting and interview processes for candidates adhere to the government guidance.